

**AUDIT, RISK and SCRUTINY**

**DECISION TRACKING SHEET**

**11 May 2015**

Please note that this statement contains a note of the decisions allocated to other Committees or to Officers to enable this Committee to track that audit recommendations and recommendations from the Committee are being actioned.

<b><u>No.</u></b>	<b><u>Minute Reference</u></b>	<b><u>A,R&amp;S Committee Decision</u></b>	<b><u>Lead Officer(s)</u></b>	<b><u>Responsible Service</u></b>	<b><u>Decision or Update</u></b>
1.	Audit and Risk 26 June 14 Article 18	<b>Community Centre Internal Audit Report</b> (ii) to request that the Service take an urgent decision in relation to the recommendation that the Council make a choice as to whether it takes on responsibility for carrying out the PVG checks, or whether it allows management committees to process PVG checks through an external organisation, to enable this part of the recommendation to be progressed as soon as possible, and to delegate to officers appropriately.	G Woodcock	Communities, Housing and Infrastructure	At the current time, support is being provided to assist groups to enrol with Volunteer Scotland where this has been required. Groups have been asked to sign a declaration with regards to PVG checks and ensure that any group hiring space within the centre also confirms their PVG position.  Compliance is monitored (as far as possible) through the Community Centre Compliance monitoring framework. A verbal update was provided to the Committee in February 2015.  <b>Recommend for removal</b>
2.	Audit, Risk and Scrutiny 20 Nov 14 Article 21	<b>Whistleblowing Policy</b> (i) to request Officers to report back to this Committee advising on any amendments to the Council's Whistleblowing Policy	K Donnelly	Legal and Democratic Services	<b>A report is on the agenda</b>
3.	Audit, Risk and Scrutiny 26 Feb 15	<b>Elected Member Development</b> (i) in relation to a question from Councillor Jackie Dunbar regarding	M Murchie	Customer Service and Performance	Members outwith the Audit, Risk and Scrutiny Committee have been

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	Article 6	training for all elected members, to note that the training would be implemented for all elected members and that dates would be organised and issued to those not previously trained.	D Morrison	Human Resources and Org. Dev	offered training on module 1 – ‘The role of Audit and Risk’ and HR & OD are actively looking at dates to train them on the 3 remaining modules.
4.	Audit, Risk and Scrutiny 26 Feb 15 Article 18	<b>Care First Budgetary Control and Forecasting</b> (i) in relation to concerns with the system, to request that a report be provided in the first instance to this Committee following the completion of the work by the Short Term Working Group.	T Cowan	Health and Social Care Partnership	
5.	Audit, Risk and Scrutiny 26 Feb 15 Article 19	<b>Arm’s Length External Organisations – Tier 2</b> (i) to request officers to provide an update on the situation with the updated Service Level Agreements (SLAs) with each of the Arm’s Length External Organisations (ALEOs) within two committee cycles	K Donnelly	Legal and Democratic	Due by June Committee
6.	Audit, Risk and Scrutiny 26 Feb 15 Article 22	<b>Aberdeen International Youth Festival – Following the Public Pound</b> (ii) to request officers to submit a report on the governance and financial arrangements between the Council and the Aberdeen International Youth Festival at the earliest opportunity	S Whyte	Finance	Report will be submitted to Committee in September.
7.	Audit, Risk and Scrutiny 26 Feb 15 Article 23	<b>Fleet Update</b> to instruct the Head of Public Infrastructure and Environment to report to the next meeting to provide details of the Fleet Services Action Plan in place to deal with	M Reilly	Public Infrastructure and Environment	<b>A report is on the agenda</b>

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		Service issues.			